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**ENGAGE**

**Collaborates**

Works cooperatively with others, shares information, and involves others to accomplish group goals by . . .

- Operating as a team player and seeking to contribute actively to the group.
- Soliciting inputs from others.
- Understanding and appreciating how others contribute to team and organizational goals.
- Volunteering to help when needed, encouraging unity rather any “us” versus “them” thinking.

**Communicates Effectively**

Shares information in a clear, concise, and professional manner by . . .

- Keeping others informed, providing timely and helpful information.
- Attentively listening to others, taking an interest in what they have to say.
- Asking clarifying questions in high risk situations or when information is unclear.

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**EMPOWER**

**Being Resilient**

Rebounds from setbacks and adversity when facing difficult situations by . . .

- Remaining calm and objective in emotional or stressful situations.
- Recovering quickly from problems or setbacks.
- Maintaining productivity under stress or pressure.
- Overcoming obstacles and learning from failures.

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**EXECUTE**

**Ensures Accountability**

Demonstrates personal ownership, taking responsibility for own actions by . . .

- Keeping others informed about the status of assignments, communicating when they are completed.
- Holding self accountable for complying with policies, procedures and work requirements.
- Taking steps to confirm that work is done correctly.
- Following-through on commitments.

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**TRANSFORM**

**Courage**

Addresses difficult issues, willingly saying what needs to be said by . . .

- Readily tackling tough assignments, showing readiness to learn and resolve issues.
- Offering ideas and opinions, regardless of potential criticism or risk.
- Showing a can-do spirit when working in new areas.
- Stopping the line when concerned about a particular risk.